

## **TENDER NOTICE**

1. The Women Development Department (WDD), Government of Punjab invites bids under the Punjab Procurement Rules (PPR) 2014 from reputed firms/companies for Hiring of Services of supporting staff under its development scheme titled "Women Business Incubation Center (WBIC)" for the Financial Year 2025-26;

| Description                            | Estimated Price (PKR) | Bid Security (PKR)<br>@2% of est. price |
|----------------------------------------|-----------------------|-----------------------------------------|
| Hiring of Services of Supporting staff | 15,560,000            | 311,200                                 |

2. Tender Documents are also available at the procurement portal of the Punjab Public Procurement Regularity Authority (PPRA) and may be downloaded free of cost.
3. Technical and Financial Separate Bids, duly completed, signed, stamped, and in complete conformity with the tender document must be submitted online on the E-Pak Acquisition and Disposal System (EPADS) website i.e. <https://punjab.eprocure.gov.pk>
4. Procurement Procedure shall consist of **single stage two envelopes** as per PPR Rules 2014, and Punjab Procurement Regulations 2024.
5. The last Date for Submission of Bids is 17.10.2025, 11:00 AM
6. Opening of Bids will be on 17.10.2025, 11:30 AM in the presence of the Bidders or their valid representatives who may choose to be present at the Women Development Department, Government of the Punjab, 48-49 Civic Center Sabzazar Lahore.
7. A scanned copy of the payment of the amount of **Bid Security which is 02% of the estimated price** in the form of CDR or Pay Order in the name of Section Officer (Planning), Women Development Department shall be submitted with the technical bid.
8. The original CDR/Pay Order of the Bid Security, along with original e-stamp paper(s), must be submitted to the office of the Section Officer (Planning), Women Development Département before one day the bid opening date.
9. The bid validity period shall be for 90 days from the date of opening of bids.
10. Details of items, specifications and estimated cost are provided in the bidding document.
11. The bids without submission of original Bid security before one day of the closing time of tender will not be opened.
12. WDD will not be responsible for any cost or expense incurred by Bidders in connection with the preparation, submission and delivery of Bids.

**SECTION OFFICER (PLANNING)**  
**Women Development Department**  
**Government of the Punjab**  
**48-49 Civic Center Sabzazar Lahore**