

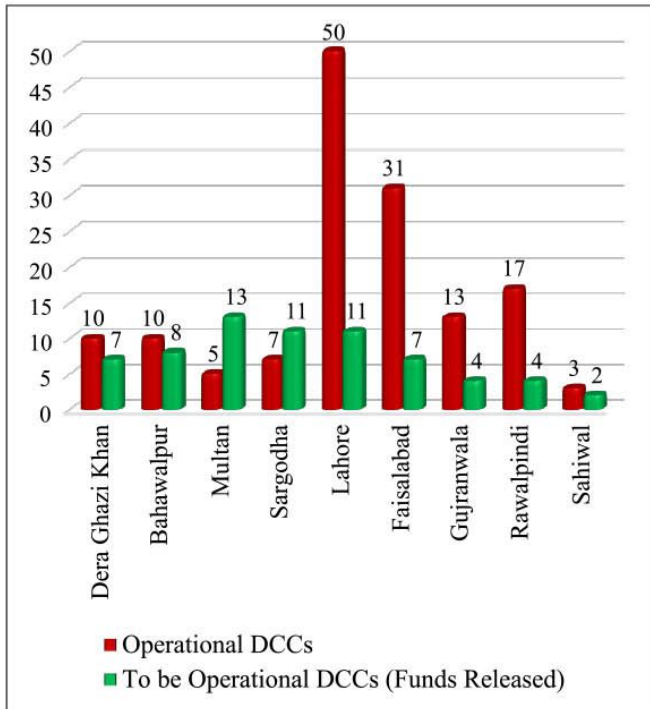
PDCF SOCIETY - ACCOMPLISHMENTS

Year	Total DCCs	Operational DCCs	To be Operational DCCs (Funds Released)	Kids Benefitted (Est)	Families Benefitted (Est)	Jobs Created (Est)
2013-2020	213	146	67	9,832	7,265	908

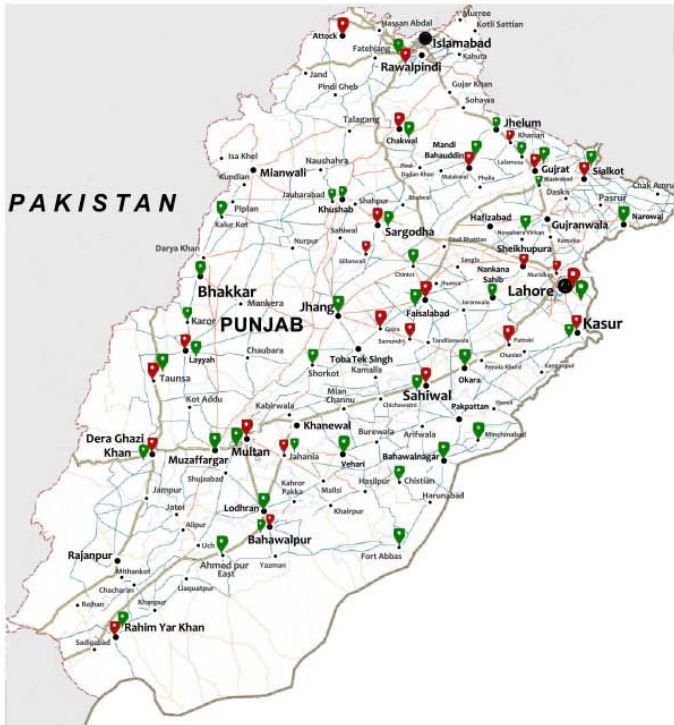
PDCF SOCIETY - FUTURE FORECAST

Year	Total DCCs	Operational DCCs	To be Operational DCCs (Funds Released)	Kids To Be Benefitted (Est)	Families To Be Benefitted (Est)	Jobs To Be Created (Est)
2020-2021	8	-	-	85	85	27

Division Wise Spread Over of DCCs



MAPPING OF DCCs ACROSS PUNJAB



DCCs STATUS
 ● Operational
 ● To be Operational (Funds Released)

ROAD NETWORK
 — Highway
 — Primary
 — Secondary

SETTLEMENTS
 ● Federal Capital
 ● Provincial Capital
 ● City
 ● Town

COVERAGE OF DISTRICTS		
DESCRIPTION	NO	DISTRICTS COVERED
Operational DCCs	146	28
To be Operational DCCs (Funds Released)	67	4
TOTAL	213	32



Government of the Punjab
Women Development Department
 Directorate of Women Development



Punjab Day Care Fund (PDCF) Society



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OVERVIEW:

The Punjab Day Care Fund (PDCF) Society established by the Government of Punjab was registered under the "Societies Registration Act XXI of 1860" on December 7, 2012.

The Society is tasked to establish Day Care Centers (DCCs) on international standards in public and private sector organizations in order to facilitate working women of the institutions.

Directorate of Women Development (DWD), Punjab (Secretariat PDCF Society) is mandated to disburse funds in order to establish DCCs across Punjab.

OBJECTIVES :

- i. Prepare and execute policies for the establishment of Day Care Centres (DCCs) at workplaces to support working women
- ii. Disburse grants through open mechanism to public organizations, NPOs, NGOs, and CBOs
- iii. Develop operational guidelines and standards for DCCs
- iv. Coordinate similar activities for the empowerment of women in public private mode
- v. Expand and revitalize the existing DCCs
- vi. Promote research on the concept and the need of DCCs in the Punjab
- vii. Undertake surveys of DCC to prepare an inventory of their resources, identify finance and man power, take measures to monitor, improve and supplement performance

FINANCIAL GUIDELINES:

- Assistance is provided as per PDCF Society (Finance & Audit) Rules, 2012
- Assistance is for the period of one year only
- Funding is on co-finance basis. 70:30 (70% cost provided by the PDCF Society & 30% cost is to be borne by the applicant)
- Funds to be used for operational expenditure and for the purchase of specified list of equipments only
- Funds cannot be used for brick and mortar

DCCs CATEGORIZATION

Government of the Punjab allocated an amount of Rs.400 M, to establish state-of-the-art DCCs. Accordingly, 146 DCCs are operational while funds for 67 DCCs have been released for operationalization by the end of CFY 2020-2021.

Categories	No. of Kids	Space for DCC (Except Kitchen, Washroom & Office Area)	One Time Equipment Cost	One Year Operational Cost	Total Grant
Category-I	13-25	At least 750	1,000,000	1,260,000	2,260,000
Category-II	7-12	At least 360 but up to 749	700,000	630,000	1,330,000
Category-III	3- 6	At least 180 but up to 359	500,000	315,000	815,000

Following documents are available on the website (www.wdd.punjab.gov.pk) for facilitation:

- Application form
- List of items and detail of staff at Annex A+B (website)
- Guidelines and standard for DCC

GRANT DISBURSEMENT MECHANISM

MAJOR HEADS	PUBLIC SECTOR	PRIVATE SECTOR/ NGO/NPO
Equipment Cost (One Time)	1 st Installment 100%	1 st Installment 50% 2 nd Installment 50%
Operational Cost (Salaries & Utilities for One Year)	1 st Installment 50% 2 nd Installment 50%	4 - Quarterly Payments
Total Installments	Funds Released in 2 - Installments	Funds Released in 4 - Installment

Note: Private organizations shall submit a financial guarantee amounting to Rs. 1 Million

MONITORING AND EVALUATION

- I. Third party validation before disbursement of 2nd Installment
- ii. Surprise visits
- iii. DCCs evaluation for 03 years
- iv. Financial performance monitoring for one year

PROCESSES INVOLVED

• HOW TO ESTABLISH DCC

- i. Application form alongwith complete check list to be submitted to PDCF Society
- ii. Approval from EC and BoG of PDCF Society
- iii. Disbursement of 1st Installment according to the approved category of DCC
- iv. Remaining installment to be released after the satisfactory third party validation report

Note: Provision of space for DCC (ready room, kitchen, washroom and office area) is the responsibility of the applicant/ organization concerned

• CHECK LIST FOR APPLICATION

Public Sector

- i. Provide organization details
- ii. Bank account details
- iii. Proposed map for DCC
- iv. Size of DCC (in sq.ft)
- v. Building readiness certificate
- vi. Signed proposal by competent authority

Private Sector

- i. Provide organization details
- ii. Updated registration certificate
- iii. Bank account details
- iv. National Tax Number (NTN)
- v. Premises of DCC owned/ rented by organization
- vi. Proposed map for DCC
- vii. Size of DCC (in sq.ft)
- viii. Required financial demand of establishment of DCC
- ix. Quotations of items for DCC
- x. Signed proposal by competent authority

